



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Planning and Development Policy Development Advisory Group

Monday, 8th March, 2021 at 10.00 am
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Claire Vickers (Chairman)

Karen Burgess
Brian Donnelly
Ruth Fletcher
Nigel Jupp
Liz Kitchen

Lynn Lambert
Tim Lloyd
John Milne
Godfrey Newman
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 11 January 2021	
3. Regular update on progress of key strategic sites allocated in the HDPF	
To update the Group on progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework	
4. Horsham District Local Plan Review	
To update the Group on the Local Plan Review process including evidence base updates	

5. **Horsham Town Public Realm Strategy**

To receive an update from the Corporate Project Manager on the Public Realm Strategy following the latest consultation responses from Members, Neighbourhood Councils and local stakeholders, prior to submission to Cabinet for consideration and adoption

6. **National Model Design Code and NPPF consultation**

The government has published a consultation on draft national design codes and is also proposing some updates to the NPPF. This presentation will summarise the proposals and outline key issues and implications arising from these proposals.

7. **Gatwick Airport Development Consent Order**

As the country emerges from the pandemic, Gatwick Airport has proposals to upgrade the airport. These will be considered through a national process known as a Development Consent Order. This presentation will set out the likely stages of the Development Consent Order and the role HDC has in this process.

8. **Forward Plan Extract for the Planning and Development Portfolio**

To note the Forward Plan extract for the Planning and Development Portfolio

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Planning and Development Policy Development Advisory Group
11 JANUARY 2021

- Present: Councillors: Claire Vickers (Chairman), Karen Burgess, Ruth Fletcher, Liz Kitchen, Lynn Lambert, Tim Lloyd, John Milne, Godfrey Newman and Diana van der Klugt
- Absent: Councillors: Brian Donnelly and Nigel Jupp
- Also Present: Councillors: Toni Bradnum, Jonathan Chowen, Paul Clarke, Mike Croker, Ray Dawe, Christian Mitchell, Mike Morgan and Roger Noel

22 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 9 November 2020 were received.

23 **REGULAR UPDATE ON PROGRESS OF KEY STRATEGIC SITES ALLOCATED IN THE HDPF**

The Head of Development & Building Control gave an update on progress on the strategic sites, which were noted by the Group.

Land North of Horsham: Works on the Bohunt School were being progressed and it was on track to open in December 2021. Works had started at the A264 roundabout. Rusper Road south would be closed for several weeks to allow utilities connections for the site. A reserved matters application had been received for the bridge over the A264. Further parcels of land were progressing. A revised Cycle Strategy had been received and was being assessed, and some amendments had been made to the Design and Landscape Strategy for Phase 1.

Southwater: Works were continuing. There were no major updates since the last briefing to the Group.

Billingshurst: There were no major updates. The spine road had opened to traffic and play spaces were under construction.

Land South of Billingshurst: Kingslea Farm was nearly completed. Construction on the Marringdean Acres site was scheduled to commence by April, with steps being taken to ensure residents are kept informed.

Highwood: There were no major updates. The Fire Station application had been submitted to WSCC.

Novartis: Pre-commencement works had commenced and should be completed by April.

24 **A PROPOSAL TO PROVIDE FAST-TRACK PLANNING DECISIONS**

The Head of Development & Building Control briefed the Group on a proposal to introduce a fast track planning application service to provide decisions on minor householder schemes within 28 days. This was significantly quicker than the government target of 56 days. The service would also include householder permitted development applications.

Guidance on the service would be produced before its implementation in April. In response to questions from the Group, it was confirmed that the service would be reviewed after three months and again at six months.

The Cabinet Member said that the scheme would have a positive benefit for applicants and also generate income for the Council. The Group were supportive of the proposal.

25 **HORSHAM DISTRICT LOCAL PLAN REVIEW**

The Director of Place advised that following recent advice, the Council has been made aware of new requirements about the timing of work with organisations such as Highways England, Natural England and other authorities, which need to be concluded as far as possible before the publication of our Regulation 19 document. Whilst this work is ongoing, it does mean we need more time to conclude these discussions before consultation can commence.

The Head of Strategic Planning gave a presentation on progress that was being made on the Local Plan review. She confirmed that most of the key evidence base work is well progressed and will be made available as part of the forthcoming regulation 19 consultation.

26 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The Forward Plan extract was noted.

The meeting closed at 11.02 am having commenced at 10.00 am

CHAIRMAN

FORWARD PLAN – Planning & Development Portfolio

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Pages 5 Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Local Development Scheme update	Cabinet	25 Mar 2021	Open	Catherine Howe, Head of Strategic Planning catherine.howe@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
2.	Horsham Town Centre Public Realm Strategy and Design Guide	Cabinet	25 Mar 2021	Open	Clive Burley, Corporate Project Manager clive.burley@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
7.	New CIL Enforcement Policy	Cabinet Council	10 Jun 2021 23 Jun 2021	Open	Emma Parkes, Head of Development emma.parkes@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)
12.	Local Enforcement Plan	Cabinet Council	10 Jun 2021 23 Jun 2021	Open	Emma Parkes, Head of Development emma.parkes@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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